

Position Description

Position title:	Conservation Learning Facilitator	Team:	Conservation Learning
Division:	Tātaki Auckland Unlimited	Reports to:	Duty Operations Manager – Conservation Learning
Department:	Conservation Advocacy and Engagement (CAE)	Direct reports:	0
Unit:		Indirect reports:	0
 <p>Our commitment to te ao Māori</p>	<p>We honour te Tiriti o Waitangi, accord value to te ao Māori (the Māori world), support kaitiakitanga and are responsive to the needs of Māori. You participate in initiatives to embed te ao Māori into the way we do things. You are willing to develop and build your own understanding and capability to contribute to the delivery of the directorate's Māori outcomes and wider organisation's vision to be responsive to the needs and aspirations of Māori as outlined in the Māori Outcomes Performance Measurement Framework –Kia ora Tāmaki Makaurau.</p>		
 <p>Role Purpose</p>	<p>This role will bring people together to build a future for wildlife through the delivery of a range of conservation advocacy and engagement programmes and events. The Conservation Learning Facilitator will assist in the development, delivery and evaluation of a range of conservation learning programmes to schools and other educational groups onsite, offsite and online. In addition, they will assist in the delivery of other conservation advocacy and engagement programmes and events to diverse audiences as required.</p> <p>Note that this role includes some evening and weekend work, which may include public holidays as required to deliver the Conservation Advocacy and Engagement (CAE) portfolio. The position shall be required to support and work flexibly across all other CAE teams</p>		
 <p>Key responsibilities</p>	<p>Organisational Obligations</p> <ul style="list-style-type: none"> Action the organisation's good employer obligations and equal employment bicultural policies and practices. As an employee of the organisation, you are required to be associated, as required, with Civic Defence Emergency Management or any exercise that might be organised in relation to this organisation function. Promote a safe and healthy workplace by undertaking responsibilities as outlined in the organisation's health and safety policy and procedures. Promote activities and initiatives that assist the organisation achieve its vision and mission. Promote one-organisation initiatives and action these service characteristics. As an employee of the organisation you are required to familiarise yourself with and comply with all organisation policies, including but not limited to, the organisation's Code of Conduct. 		



Outcomes

- Quality conservation learning is delivered to diverse audiences onsite, offsite and online
- The efficacy and impact of conservation learning can be measure
- Administration such as the booking process and communications is accurate, effective and timely
- Data driven measurements that shows more people from a wider range of audiences engage with conservation learning annually.
- Continuous professional development completed and documented that demonstrates appropriate conservation and social science knowledge, pedagogical techniques, and communication skills
- Relationships within the organisation, across, RFA, other zoos and aquariums and with schools and other educational groups has both expanded and strengthened
- Delivery of effective CAE activities that meet measurable outcomes
- Working practices evolved to reflect Zoo's future needs and not just what is needed today
- Open and receptive to feedback
- Work practices and projects are informed by best practice and industry research
- RFA meets its obligations as an employer
- Health and safety requirements are upheld
- Positive contribution to organisational culture
- Understanding of organisational policies and Code of Conduct
- You can pronounce and use basic te reo Māori in emails, meetings and conversations. You understand, demonstrate and value the use of tikanga where appropriate.



Key skills

- Experience in developing, delivering and evaluating outcome- based learning programmes and activities
- Demonstrated knowledge and skills of pedagogical and engagement techniques for different audiences,
- Demonstrated knowledge of the New Zealand curriculum and other relevant education standards, policies and learning frameworks
- Highly effective communication and interpersonal skills
- Effective time management and ability to prioritise
- Sound knowledge and commitment to the Treaty of Waitangi and Māori environmental and educational principles.
- Understanding of, and commitment to, wildlife conservation and environmental sustainability and the objectives of modern zoos



Job requirements

Qualifications

Essential



- Degree in a science, psychological, education or other relevant field

Desirable

- Current NZ teacher registration desirable

Experience


- Proven knowledge and experience in implementing the New Zealand Curriculum or equivalent educational curricula.
- Minimum of two years school or other educational teaching experience or equivalent environmental/conservation education experience
- Proven experience in delivering environmental or conservation education to diverse audiences

 Leadership Capability	NA	
 Key Relationships	Internal <ul style="list-style-type: none"> • Conservation Learning Team • DOM – Conservation Learning • Conservation Learning and Communities Manager • Wider CAE team and other zoo team 	External <ul style="list-style-type: none"> • Schools, kura and other learning groups • Other zoos and aquariums

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by incumbents in the assigned job. They are not construed as an exhaustive list of all responsibilities, duties, or skills required of the incumbent. From time to time, employees may be required to perform duties outside of their normal responsibilities as needed.

Approving manager:	Version date:
Rachel Arnold	25/10/2022

 Job framework	Job function:	Job family:	Job:	DFA
				Budgeted: <ul style="list-style-type: none"> • Opex: • Capex: Unbudgeted: <ul style="list-style-type: none"> • Opex: • Capex: